

## PENLLERGAER COMMUNITY COUNCIL

### Minutes of meeting held on 13<sup>th</sup> September 2016

**PRESENT.** Councillor W Morgan (Chairman)

Councillors Mrs G Richards, Mr M Daniels,

Mr W Meredith, Mr T John, Mrs R A Talbot, Mr N Bolt, Mrs M Morgan Mr K Evans Mrs W Fitzgerald Mrs C Pugh, Mr D Oakley

#### **APOLOGIES**

Councillors Mr W Meredith, Mr M Daniels, Mrs G Richards.

#### **04.16.01 PUBLIC MEETING**

Mrs Linda Powell of Gors Road attended the meeting in support of her complaint of the problems being encountered following the introduction of the zip wire at the playground on Gors Common including the parking of cars on double yellow lines causing access difficulties for residents and youth annoyance as a result of unruly use of the zip wire at night. The Council noted Mrs Powell's concerns and agreed to discuss the issues raised later in the meeting.

#### **04.16.02 DECLARATION OF MEMBERS INTERESTS**

None

#### **04.16.03 APPROVAL OF MINUTES**

The Minutes of the meeting held on 9<sup>th</sup> August 2016 were approved

#### **04.16.04 MATTERS ARISING**

**Mr H Lewis, 3, Heol y Felin.** Complaint over the problem of unauthorised access to his garden by users of the Sports Field. Update.

Councillor John reported that one quotation has been received to extend the fencing and it was confirmed that a further two quotations will be obtained.

#### **Defibrillator Update**

The Chairman confirmed The Old Inn has agreed to the location of the defibrillator and a sum of approx £500 has been raised at a fund raising event at the Old Inn towards the cost of the equipment. It was also noted that the balance of the Jubilee Fund of approx £700 will now be transferred. It was agreed that the equipment now be ordered and a letter of thanks be sent to the Old Inn.

#### **04.16.05 CORRESPONDENCE**

##### **Linda Powell. Gors Road.**

Complaint of problems being encountered following the introduction of a zip wire at the playground on Gors Common including parking of cars and unruly behaviour at night.

Following Mrs Powell's earlier attendance at the public meeting the Council discussed the issues raised in detail.

The Council agreed that the disturbance caused by the night time use of the zip wire is unacceptable and in the circumstances it was agreed to approach the City and County of Swansea, the owners of the playground to explore the logistics of a temporary cessation of the zip wire during night time.

In addition it was agreed that a letter be sent to the Police Inspector at Gorseinon to request a more robust approach to the problem of youth annoyance in the area of the playground and for the matter to be kept under review.

#### **04.16.06 NEWSLETTER**

Councillor Pugh reported that the next Newsletter is in progress.

#### **04.16.07 FINANCE REPORT**

##### **(a) Invoices for Payment**

The following invoices were approved for payment

Vision ICT	Website Fee 2016/17	£300.00
City Heating Spares	Wash basin and taps V Hall kitchen	£92.74
Caterclean	Cleaning materials V Hall	£73.66

R H Damproofing	V Hall kitchen	£100.00
Lee Clayfield	Plumbing V hall kitchen and landlord certificate	£320.00
Councillor Tom John	Reimb Wickes kitchen units V Hall	£80.00
	Reimb Travis Perkins mats V Hall kitchen	£159.71
	postcrete s field	£8.35
	Reimb Brisco Williams skip hire V Hall	£150.00
	Aldi paint for goal posts	£9.98
	Sub Total	£408.04
Councillor Wyn Morgan	Cable ties sports field	£9.60
I D Bowen &Co	Payroll Service	£156.00
City Heating Spares	Mixer Sink v Hall kitchen	£76.58
County Contracts	Flooring V Hall kitchen	£624.00
P Gurley	Fit new kitchen in V Hall	£838.00

#### **(b) Annual Report and Accounts for the year ended 31<sup>st</sup> March 2016**

**Noted** that the audit of the Annual Return and Accounts for the year ended 31<sup>st</sup> March 2016 has been completed and there are no matters on which the auditors wish to report which affect the audit opinion. The Council's attention however is drawn to the lack of an engagement letter on the **initial** appointment of the Internal Auditor and the omission of a **tick** in the N/A box of the Annual Return for the previous year. The Council is now required to publish the notice of the conclusion of the audit together with the certified Annual Return. It is proposed that the notice be displayed on the notice board as well as on the web site

**Resolved** that the Annual Return be approved and that the notice of conclusion of audit be displayed on the notice board and on the web site.

#### **(c) Risk Assessment Review 2016**

**Noted** that the annual risk assessment has been reviewed and updated. The main areas of potential risk have been examined in relation to the Council's governance and management arrangements as well as operational risks that may arise as a result of the Council's main areas of responsibility including the Village Hall and the Sports Field and appropriate insurance arrangements have been put in place.

**Resolved** that the annual risk assessment be approved and that the assessment of risk be maintained on an ongoing basis.

### **04.16.08 REPORT OF THE SUB COMMITTEES.**

#### **Sports Field**

Councillor John reported concern over the attitude towards himself and the Chairman, by a member of Penllergaer AFC when informed that the match on Sports Field has been cancelled due to the waterlogged condition of the pitch. It was agreed that a letter be sent expressing concern at the recent incident and reminding the football club that matches are only cancelled when the pitch is deemed unplayable and likely to suffer damage as a result of the game being played.

#### **Village Hall**

Councillor Pugh reported that the new kitchen has been installed together with the treatment of dry rot that was discovered during the process resulting in an unexpected increase in cost which will need to be contained within the overall budget. It was agreed that the troughing needs attention and arrangements made for it to be cleaned. It was also agreed that the V Hall car park be closed between 8.15am and 8.45am to avoid the danger to children entering school at this peak time.

#### **Environment**

Councillor Fitzgerald reported that the chevrons at Parc Penllergaer will be replaced shortly. Concern was also expressed at the decision to ban black bags at Gorseinon recycling plant. It was agreed to send a letters of thanks to Mr Dave Harris and Mr Gwion Lewis for their efforts during the LDP process.

**Police**

The visible presence of the PCSO in the area was welcomed.

**04.16.09 CONSIDERATION OF PLANNING APPLICATIONS.**

The following applications were approved

2016/1614 Mr and Mrs Holes, 3, Orchard Grove

Conversion of loft space above garage to living accommodation with increase in ridge height, front dormer, front porch and front bay window.

2016/1694 3M (UK) Plc Gorseinon Road

Cladding, new roof and roof lights to existing Bead House and cladding to wall in NGL following partial demolition works.

2016/1658 Lidl UK Gorseinon Road

One internally illuminated pylon sign

2016/1728 Mr P Isaac, Unit 6 B Garngoch Ind Estate, Llwyn y Graig

Detached office building

The following application was not approved as the Council is not in favour of the removal of established trees with a TPO protection

2016/1671 Mr L Miah, High trees House, Llangyfelach Road

To fell one oak tree TPO 521

**04.16.10 RESIDENTS QUERIES**

None.

**04.16.11 DATE OF NEXT MEETING. 11<sup>th</sup> October 2016**

**D.L.Hoskins CPFA**

**Clerk to the Council**